



Hutchinson Co-op Grant Foundation

The Hutchinson Co-op is committed to making grants to qualified non-profit organizations within our trade area that can help to enhance and improve the quality of life.

Our focus is on children, the elderly and other at-risk populations, education and the arts. Where appropriate, the Foundation will be an active participant with others in grant-making programs and will be proactive in addressing issues as well as responsive to applications for grants.

The Foundation normally will:

- Make grants for programs.
- Help meet start-up costs for promising new programs that demonstrate sound management and clear goals relevant to community needs.
- Support established agencies seeking to expand their services or experiencing temporary financial difficulty.
- Provide funds to match resources or offer challenge grants.
- Expect an indication of the general process that will be used to monitor or evaluate the impact or effect of the grants.
- Max Grant of \$1000.00

Normally, the Foundation will not:

- Make grants to individuals
- Make annual grants
- Support sectarian religious programs
- Make grants for federated campaigns
- Make grants for development offices or officers, medical research, conservation or similar activities

With the above in mind, **please submit a request for your grant specifying the amount of dollars, the intended use and list other sources to which you are applying for grants.** In addition, complete the required attached form. When completed, please submit your grant request to:

Hutchinson Co-op
Attn: Tina Huebner
1060 5th Ave SE
Hutchinson, MN 55350

Grant applications are due by Sept 1 of each year, then the grant committee will evaluate all applications and award the grants money in October.



Hutchinson Co-op

AGRONOMY ENERGY GRAIN

REQUEST FOR INFORMATION/NON-PROFIT ORGANIZATIONS

Before our Leadership Committee can consider making a grant to any organization, we need the following basic information. This form, when *completed*, will become a permanent part of our records. Please print or type the information requested and return this form to us. Please call our office if you have any questions regarding this form. *Thank you for your cooperation.*

GENERAL INFORMATION

Legal Name of Organization			Year Organized	
Address			Telephone	Fax
City	State	Zip	Email	Website
Name of Chief Executive Officer			Employer Identification Number (EIN)	
Please list names of members of Governing Board (You may also attach a list)				
Full Time Staff	Part Time Staff	If you are affiliated with or accredited by any national organization, please specify		
PLEASE ENCLOSE A COPY OF THE FOLLOWING:				
<ul style="list-style-type: none"> • IRS 501(c)(3) Determination Letter • A letter that briefly describes your organization's charitable purpose, program activities, and population served 				
I certify that the above information is true to the best of my knowledge and belief.				
Signature of Officer or Board Member				
X				
Name and Title				
INTERNAL USE ONLY				
Approval			Date	